



<b>Policy Title</b>	Disc Golf Course Maintenance Policy
<b>Authority</b>	Recreation & Leisure Department
<b>Approved (Dates/Motion #)</b>	TOB218/22
<b>Policy Number</b>	P-TOB72/003-22
<b>Review</b>	As required
<b>Reviewed by/date</b>	Council on November 14, 2022

## Policy Statement

The purpose of this policy is to provide guidelines for the ongoing maintenance of the disc golf course in the Town.

## Definitions

**Bassano Memorial Library** – means the library board appointed by Council of the Town.

**Chief Administrative Officer (CAO)** – means the administrative head of the municipality.

**Council** – means the elected body of the Town.

**Disc Golf** – means the baskets, tee off boxes and the land which the disc golf course is located

**Employee** – means a person employed by the Town.

**Grasslands Public School Division** – means the Grasslands Regional School Division #6.

**Town** - means the incorporated municipality of Bassano.

## Responsibility

It is the responsibility of the Recreation and Leisure Department to ensure this policy is implemented.

## Ownership

The Bassano Memorial Library is the owner of the disc golf assets. The disc golf course was installed in 2022 as a leisure asset and discs may be rented at the Bassano Memorial Library by patrons.

## Guidelines

These guidelines set out the roles and responsibilities for the maintenance of disc golf course.

The disc golf course is located partially on municipally owned lands and partially on lands owned by Grasslands School Division. The disc golf course will be erected 12-months per year.

The disc golf course layout is defined in Images 1 and 2.



Image 1. Disc golf course on Town lands (highlighted in red).



Image 2. Disc golf course on Grasslands Public School Division lands (highlighted in red).

### Bassano Memorial Library Responsibilities

The Bassano Memorial Library shall:

1. Be responsible for all replacement costs related to the disc golf course assets. The costs include but are not limited to signage, tee-boxes, and baskets.
2. Be responsible to maintain relationships with Town related to the use of public lands for the disc golf course.
3. Be responsible to maintain relationships with Grasslands School Division related to the use of their lands for the disc golf course.
4. Be responsible for the course design and layout.
5. Collaborate with the Town's recreation department to address maintenance and repair needs.

### Town Responsibilities

The Town shall:

1. Maintain the disc golf course through the Town's recreation department from April 1<sup>st</sup> to September 30<sup>th</sup> (annually). Maintenance includes mowing of the grounds (weather permitting, on a weekly basis) per Image 1 above and general repairs of all disc golf assets. The cost to repair assets shall be billed to the Bassano Memorial Library.

### Grasslands Public School Division Responsibilities

Grasslands Public School Division shall:

1. Maintain the lands around the disc golf course assets on their lands from April 1<sup>st</sup> to September 30<sup>th</sup> (annually). Maintenance includes mowing of the grounds per Image 2 above only.

### Joint Responsibilities

All stakeholders shall:

1. Positively promote the disc golf course asset.
2. Encourage usership of the disc golf course asset.
3. Work collaboratively to maintain the disc golf course for the betterment of the community.

END OF POLICY