



**MINUTES OF THE REGULAR MEETING OF THE TOWN OF BASSANO  
HELD IN PERSON ON July 29, 2024 IN THE COUNCIL CHAMBERS.**

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**ELECTED OFFICIALS**

MAYOR	Irvin Morey
DEPUTY MAYOR	John Slomp
COUNCILLORS	Kevin Jones Sydney Miller Mike Wetzstein

STAFF	Amanda Davis, Chief Administrative Officer Sydney Smith, Recreation & Community Services Liaison
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DELEGATES/PUBLIC	Sgt. Joe Schmidt, Bassano RCMP Sandra Stanway, Brooks Bulletin Grant McCargar, Resident Kathleen Johnson, Resident
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**1. CALL TO ORDER**

Mayor Morey called the meeting to order at 6:30 p.m.

**2. EXCUSED FROM MEETING**

- None

**3. ADOPTION OF AGENDA**

**TOB97/24** Moved by **COUNCILLOR MILLER** that the agenda is approved as presented.

**CARRIED**

**4. ADOPTION OF MINUTES**

**4.1 Adoption of minutes from the regular meeting of June 10, 2024**

**TOB98/24** Moved by **COUNCILLOR JONES** that the June 10, 2024 minutes are approved as presented.

**CARRIED**

**5. DELEGATIONS**

**5.1 Public Hearing – Land Use Bylaw Amendment 940/24 – 6:30 p.m.**

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Mayor	CAO
09/18/24	09/18/24

The public hearing was called to order at 6:31 p.m.

CAO Davis presented Land Use Bylaw Amendment 940/24 and expanded upon different zoning options for Schedule A.

The floor was opened for questions. A Q&A ensued.

The public hearing was closed at 6:37 p.m.

**5.2 Bassano RCMP – Sgt. Schmidt – 7:00 p.m.**

Sgt. Schmidt entered the meeting at 7:00 p.m.

Sgt. Schmidt was introduced to council and provided a policing report update. A Q&A session ensued.

Sgt. Schmidt departed the meeting at 7:18 p.m.

**5.3 Sydney Smith, Recreation & Community Services Liaison – 8:15 p.m.**

Smith entered the meeting at 8:25 p.m.

Smith departed the meeting at 8:55 p.m.

**6. UNFINISHED BUSINESS**

**6.1 BUILD Bassano – 2024 Development Projects – ADDITION**

**TOB99/24** Moved by **MAYOR MOREY** to recess the meeting at 8:15 p.m.

**CARRIED**

**TOB100/24** Moved by **MAYOR MOREY** to reconvene the meeting at 8:19 p.m.

**CARRIED**

**TOB101/24** Moved by **COUNCILLOR WETZSTEIN** that as a continuation of the BUILD Bassano – 2024 Development Projects:

1. Council accepts MPE Engineering's recommendation to award the BUILD Bassano 2024 Development Project to Bullin Construction Co. Ltd., the low bidder in the amount of \$1,153,500.59 (including GST).
2. That the inclusive BUILD Bassano – 2024 Development Project is funded as follows:
  - a. Land and Development Reserve allocation of \$860,000.

- b. To reallocate up to \$300,000 from the Municipal Services Reserve to the fund the project. The monies borrowed from the Municipal Services Reserve will be replenished upon land sales.
  - c. To reallocate up to \$300,000 from the Recreation & Culture Reserve to fund the project. The monies borrowed from the Recreation & Culture Reserve will be replenished upon land sales.
3. That council establishes lot prices as follows:
- a. PART 1 - 822 - 5A Avenue (Plan 151 0415; Block 52; Lot 6, Roll 464000) at \$2.25/sf = \$30,000.
  - b. PART 2 - 701 - 5A Avenue lots:
    - i. Lot 1 being 3,867/sf - TBD
    - ii. Lot 2 being 3,284/sf - TBD
    - iii. Lot 3 being 2,805/sf - TBD
    - iv. Lot 4 being 9,913/sq = \$3.30/sf = \$32,730
  - c. PART 3 - Large Lot Subdivision - TBD upon engaging realtor services.
  - d. PART 4 - Airport lots shall be priced at \$1.25/sf.
4. That council directs administration to issue a Request for Proposal seeking realtor services for the BUILD Bassano 2024 Development Project.

**CARRIED**

~~TOB102/24~~ Moved by **COUNCILLOR MILLER** that council gives second reading to Land Use Bylaw Amendment 940/24 as amended.

**CARRIED**

**TOB102/24** Moved by **COUNCILLOR MILLER** that council gives second reading to Land Use Bylaw 940/24 as amended whereby Schedule A does not include "From: Residential Manufactured Home (RM) To: Residential (R1)" meaning the stated area of lands remains as RM.

**CARRIED**

**TOB103/24** Moved by **DEPUTY MAYOR SLOMP** that council gives third reading to Land Use Bylaw Amendment 940/24.

**CARRIED**

**6.2 Recreation & Leisure Master Plan - Community Hall Art & Soul Lease - Extension Request**

**TOB104/24** Moved by **COUNCILLOR WETZSTEIN** that council authorizes a three-year extension of the meeting room at the Community Hall (610 - 2<sup>nd</sup> Avenue) to Lin Hermanson and

Mirjam Janzen for the purpose of an art space with a 0% increase in Year 1 (\$4,790), a 1.0% increase in Year 2 (\$4,838), and a 1.5% increase in Year 3 (\$4,910) ending August 31, 2027.

**CARRIED**

**7. NEW BUSINESS**

**7.1 Community Standards Bylaw 920/21 – 924 – 5<sup>th</sup> Avenue Violation Tag Waiver Request**

**TOB105/24** Moved by **MAYOR MOREY** that council declines the appeal to waive the \$500 fine issued to the property owners of 924 – 5<sup>th</sup> Avenue (Plan 7050HS; Block 29; Lot A) on June 13, 2024 and upholds the bylaw process established in accordance with Community Standards Bylaw 920/21 for unsightly properties.

**CARRIED**

**7.2 Community Standards Bylaw 920/21 – 501 – 3<sup>rd</sup> – Appeal**

**TOB106/24** Moved by **COUNCILLOR MILLER** that council declines the appeal received on July 25, 2024 from the property owner of 501 – 3<sup>rd</sup> Avenue (Plan 3872T; Block 8; Lot 1) as it pertains to an unsightly premises order issued in accordance with Community Standards Bylaw 920/21 on July 23, 2024.

**CARRIED**

**7.3 Business License Bylaw 932/23 – DJKC Contracting – Refund Request**

**TOB107/24** Moved by **COUNCILLOR WETZSTEIN** that council declines DJKC Contracting's request for a business license refund of \$120.00 as a result of a failure to obtain proper development permits for a project in Bassano per the email dated July 7, 2024.

**CARRIED**

**8. BOARD AND COMMITTEE REPORTS**

**8.1 – 8.6** None

**9. CAO REPORTS**

**9.1 Operations Report**

A written CAO report was provided for the period ending June 30, 2024.

**TOB108/24** Moved by **DEPUTY MAYOR SLOMP** first, that the August 12, 2024 council meeting is cancelled and second, that the September 9, 2024 regular council meeting is rescheduled to September 18, 2024 at 6:30 p.m.

**CARRIED**

**TOB109/24** Moved by **MAYOR MOREY** to recess the meeting at 6:57 p.m.

**CARRIED**

**TOB110/24** Moved by **MAYOR MOREY** to reconvene the meeting at 6:59 p.m.

**CARRIED**

**9.2 Financial Statements**

A financial statement for the months ending May 31 and June 30, 2024 were presented.

**9.3 Cheque Listings**

A cheque listing for the months ending May 31 and June 30, 2024 were presented.

**9.4 FCSS Report**

An FCSS Director's report for the month ending June 30, 2024 was presented.

**9.5 Recreation & Community Services Liaison Report**

A verbal report was provided by Smith.

**9.6 CPO Report**

A CPO Report for the period ending June 30, 2024 was presented.

**9.7 RCMP Report**

None

**TOB111/24** Moved by **COUNCILLOR JONES** that the CAO report for the period ending June 30, 2024 is approved as presented and discussed as attached to and forming parts of these minutes.

**CARRIED**

**10. CORRESPONDENCE**

**10.1** Municipal Affairs provided notice that CCFB Funding and Agreements.

**10.2** Municipal Affairs provided notice that Bassano would be included in the Municipal Accountability Program Cycle 2 in 2024.

**10.3** Joint Shared Services Meeting Notes of June 11, 2024 were reviewed.

**10.4** A resident concern was received from Tom McPhail regarding in-town speed dated June 24, 2024.

**10.5** A resident concern was received from Barbara McKinnon regarding Late Payment of Tax Penalties Bylaw 901/20 dated July 19, 2024.

**10.6** The ORRSC Periodical Summer 2024 – Hamlets was reviewed.

**10.7** An invitation from the County of Newell to participate and attend the HALO Fundraiser & First Responder Appreciation Event on August 1, 2024.

**TOB112/24** Moved by **COUNCILLOR WETZSTEIN** to accept the correspondence and to file the items as information.

**CARRIED**

**11. CLOSED SESSION**

**TOB113/24** Moved by **MAYOR MOREY** to go into a closed session in accordance with s. (19) 25(1)(c) of the FOIPP Act at 9:09 p.m. with all persons excluded except Town Council and CAO Davis to discuss personnel.

**CARRIED**

**TOB114/24** Moved by **MAYOR MOREY** to revert to a regular meeting at 9:36 p.m.

**CARRIED**

**12. ROUND TABLE**

A round table discussion occurred.

**13. ADJOURNMENT**

**TOB115/24** Moved by **MAYOR MOREY** for adjournment of the regular council meeting of July 29, 2024 at 9:55 p.m.

**CARRIED**

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Mayor

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Chief Administrative Officer