



**MINUTES OF THE REGULAR MEETING OF THE TOWN OF BASSANO  
HELD IN PERSON ON SEPTEMBER 18, 2024 IN THE COUNCIL CHAMBERS.**

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**ELECTED OFFICIALS**

MAYOR Irvin Morey  
DEPUTY MAYOR John Slomp  
COUNCILLORS Kevin Jones  
Sydney Miller  
Mike Wetzstein

STAFF Amanda Davis, Chief Administrative Officer

DELEGATES/PUBLIC Sandra Stanway, Brooks Bulletin  
Claude Mindorff, PACE Canada LP  
Wendy Lee  
Gary Lee  
Darryl McCoomb

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**1. CALL TO ORDER**

Mayor Morey called the meeting to order at 6:30 p.m.

**2. EXCUSED FROM MEETING**

- None

**3. ADOPTION OF AGENDA**

**TOB116/24** Moved by **COUNCILLOR WETZSTEIN** that the agenda is approved as amended with 5.1 delegation removing Rhonda Barron, and adding correspondence item 10.10 Bassano Dog Park Committee BBQ – September 22, 2024.

**CARRIED**

**4. ADOPTION OF MINUTES**

**4.1 Adoption of minutes from the regular meeting of July 29, 2024**

**TOB117/24** Moved by **COUNCILLOR MILLER** that the July 29, 2024 minutes are approved as amended whereby motion 102/24 reads “Moved by **COUNCILLOR MILLER** that council gives second reading to Land Use Bylaw 940/24 as amended whereby Schedule A does not include “From: Residential Manufactured (RM) To: Residential (R1)” meaning the stated area of lands remains as RM”.

**CARRIED**

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Mayor CAO  
10/15/24 10/15/24

**5. DELEGATIONS**

**5.1 PACE Canada LP – Claude Mindorff – 6:30 p.m.**

Mindorff entered the meeting at 6:35 p.m.

Mindorff reviewed actions to date regarding their public consultation about the proposed solar farm in Bassano. A Q&A ensued.

Mindorff departed the meeting at 7:02 p.m.

**6. UNFINISHED BUSINESS**

**6.1 Bassano Housing Needs Assessment – 2024 Draft**

**TOB118/24** Moved by **COUNCILLOR WETZSTEIN** that council adopts the 2024 Bassano Housing Needs Assessment and integrates it into the Town's overall BUILD Bassano initiatives.

**CARRIED**

**6.2 BUILD Bassano – 2024 Development Projects**

An update was provided on the BUILD Bassano – 2024 Development Projects.

**7. NEW BUSINESS**

**7.1 2025 Fortis Franchise Agreement Fee**

**TOB119/24** Moved by **COUNCILLOR MILLER** that the Town of Bassano maintains the Fortis Alberta Electrical Distribution System Franchise Fee at 14.40% in 2025.

**CARRIED**

**7.2 ATCO Franchise Agreement Re-approval & 2025 Distribution Fees**

**TOB120/24** Moved by **DEPUTY MAYOR SLOMP** that the Town of Bassano actions the re-approval process with ATCO for its franchise agreement pertaining to the gas system and maintains the ATCO Electrical Distribution System Franchise Fees at 25% in 2025.

**CARRIED**

**7.3 Property Tax Penalty – Waiver Request for 241 – 2 Avenue (Hein)**

**TOB121/24** Moved by **MAYOR MOREY** that council declines the request to cancel the tax penalties of \$440.86 levied against Roll 18003 – 241 – 2<sup>nd</sup> Avenue outlined in the August 1, 2024 letter upholding the Town's Tax Ray Bylaw 939/24 and collection procedures.

**CARRIED**

**7.4 Community Standards Bylaw 920/21 – 1002 – 5 Avenue – Violation Tag Appeal**

**TOB122/24** Moved by **COUNCILLOR WETZSTEIN** that council rejects the property owner’s appeal to rescind the \$500.00 violation tag (fine) issued to 1002 – 5<sup>th</sup> Avenue on July 19, 2024 for non-compliance with Community Standards Bylaw 920/21 thereby upholding the Town’s bylaw process.

**CARRIED**

**7.5 Community Standards Bylaw 920/21 – 418 – 1<sup>st</sup> Avenue – Violation Tag Appeal**

**TOB123/24** Moved by **COUNCILLOR JONES** that council rejects the property owner’s appeal to rescind the \$500.00 violation tag (fine) issued to 418 – 1<sup>st</sup> Avenue on July 19, 2024 for non-compliance with Community Standards Bylaw 920/21 upholding the Town’s bylaw process. Further directing administration to enforce the development permit TOB-D-16-20 regarding the fencing conditions.

**CARRIED**

**8. BOARD AND COMMITTEE REPORTS**

**8.1 – 8.6** Written board and committee reports were presented and discussed.

**TOB124/24** Moved by **COUNCILLOR WETZSTEIN** to accept the Board and Committee reports as attached to and forming parts of these minutes.

**CARRIED**

**9. CAO REPORTS**

**9.1 Operations Report**

A written CAO report was provided for the period of July 1 – August 31, 2024.

**TOB125/24** Moved by **COUNCILLOR MILLER** authorizing the Town of Bassano to apply to the Alberta Collaboration Program for a phase two application related to the Newell Regional Emergency Plan and its implementation along with member municipalities.

**CARRIED**

**TOB126/24** Moved by **MAYOR MOREY** that council supports the curbside concert program series hosted by the Bassano Arts Council by waiving the Community Hall rental fee on three occasions in 2024, July 24, August 7, and August 27 due to severe weather that caused the concert to be moved indoors.

**CARRIED**

**TOB127/24** Moved by **COUNCILLOR MILLER** that the Town works with Newell Regional Landfill to provide large commercial users contract options for cardboard recycling in Bassano.

**CARRIED**

**9.2 Financial Statements**

A financial statement for the month ending July 31, 2024 was presented.

**9.3 Cheque Listings**

A cheque listing for the month ending July 31, 2024 was presented.

**9.4 FCSS Report**

An FCSS Director's report for the months ending July 31 and August 31, 2024 were presented.

**9.5 Recreation & Community Services Liaison Report**

A Recreation & Community Services Liaison report for the months ending July 31 and August 31, 2024 were presented.

**9.6 CPO Report**

A CPO Report for the periods ending July 31 and August 31, 2024 were presented.

**9.7 RCMP Report**

An RCMP Mayor's report for the period ending July 31, 2024 was presented.

**TOB128/24** Moved by **COUNCILLOR WETZSTEIN** that the CAO report for the period of July 1 – August 31, 2024 is approved as presented and discussed as attached to and forming parts of these minutes.

**CARRIED**

**10. CORRESPONDENCE**

**10.1-10.10** Items of correspondence were presented and discussed.

**TOB129/24** Moved by **COUNCILLOR MILLER** to accept the correspondence and to file the items as information.

**CARRIED**

**TOB130/24** Moved by **MAYOR MOREY** to recess the meeting at 8:27 p.m.

**CARRIED**

**TOB131/24** Moved by **MAYOR MOREY** to reconvene the meeting at 8:32 p.m.

**CARRIED**

**11. CLOSED SESSION**

**TOB132/24** Moved by **COUNCILLOR MILLER** to go into a closed session in accordance with s. (19) 25(1)(c) of the FOIPP Act at 8:33 p.m. with all persons excluded except Town Council and CAO Davis to discuss personnel.

**CARRIED**

**TOB133/24** Moved by **COUNCILLOR MILLER** to revert to a regular meeting at 9:01 p.m.

**CARRIED**

**TOB134/24** Moved by **COUNCILLOR MILLER** to extend the contract with 2052900 Alberta Ltd. until January 31, 2028.

**CARRIED**

**12. ROUND TABLE**

A round table discussion occurred.

**13. ADJOURNMENT**

**TOB135/24** Moved by **MAYOR MOREY** for adjournment of the regular council meeting of September 18, 2024 at 9:16 p.m.

**CARRIED**

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Mayor

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Chief Administrative Officer