
**MINUTES OF THE ANNUAL GENERAL BASSANO FCSS ADVISORY BOARD MEETING HELD ON
January 13, 2025**

ADVISORY BOARD MEMBERS

- Tammie Hauck
- Kevin Jones
- Christine Petkau
- Alice Slomp
- Evelyn Jensen
- Heather Basarab
- Skye Chartrand
- Matt Kelly

ADMINISTRATION

- Amanda Barron, FCSS Director

1. CALL TO ORDER

FCSS Director Barron called the meeting to order at 4:00 p.m.

2. ELECTIONS

2.1 Nomination and Election of Chair

FCSS Director Barron opened the floor for nominations for the position of Chair.

MEMBER CHARTRAND nominated Tammie Hauck for the position of Chair.

Since there were no other nominations on the floor **MEMBER HAUCK** called for nominations to cease.

FCSS Director Barron declared as Tammie Hauck as Chair for a one-year period commencing January 14, 2025. Hauck accepted.

Chair Hauck resumed the meeting.

2.2 Nomination and Election of Vice Chair

CHAIR HAUCK opened the floor for nominations for the position of Vice Chair.

CHAIR HAUCK nominated Heather Basarab for the position of Vice Chair.

Handwritten signature: J.B.

Since there were no other nominations on the floor **CHAIR HAUCK** called for nominations to cease.

Chair Hauck declared Heather Basarab as Vice Chair for a one-year period commencing January 14, 2025. Basarab accepted.

3. POLICY REVIEW

3.1 P-FCSS001 Board Member Orientation Policy

Policy P-FCSS001 was reviewed.

3.2 P-FCSS002 Code of Conduct Policy

Policy P-FCSS002 was reviewed.

3.3 P-FCSS003 Human Resources - Director Appointment and Evaluation

Policy P-FCSS003 was reviewed.

3.4 P-FCSS004 Board Meeting Policy

Policy P-FCSS004 was reviewed.

3.5 P-FCSS005 New Member Application Policy

Policy P-FCSS005 was reviewed.

3.6 P-FCSS009 Board Member Director Communication Policy

Policy P-FCSS 009 was reviewed.

3.7 P-FCSS010 Welcome Package Initiative Policy

Policy P-FCSS010 was reviewed.

3.8 P-FCSS012 Meals on Wheels Policy



Policy P-FCSS012 was reviewed.

3.9 P-FCSS013 Community Gardens Programming Policy

Policy P-FCSS013 was reviewed.

3.10 P-FCSS014 FCSS Program Subsidy Policy

Policy P-FCSS014 was reviewed.

4. PERSONNEL COMMITTEE APPOINTMENT

FCSS01/2025 Moved by **CHAIR HAUCK** that the FCSS Advisory Board appoints Tammie Hauck, Heather Basarab, and Alice Slomp as members of the Personnel Committee for a one-year term effective January 14, 2025.

CARRIED

5. REGULAR BOARD MEETING DATES

FCSS02/2025 Moved by **CHAIR HAUCK** that Advisory Board Meetings remain the first Monday at 4:00 p.m. monthly, in the event of Statutory Holiday it will be moved to the next business day.

CARRIED


6. MEETING ADJOURNED

FCSS03/2025 Moved by **CHAIR HAUCK** for adjournment of the annual general meeting at 4:42 p.m.

CARRIED



Chair Signature



Director Signature

