



**MINUTES OF THE REGULAR MEETING OF THE TOWN OF BASSANO  
HELD IN PERSON ON MARCH 10, 2025 IN THE COUNCIL CHAMBERS.**

---

**ELECTED OFFICIALS**

MAYOR	Irvin Morey
DEPUTY MAYOR	John Slomp
COUNCILLORS	Kevin Jones
	Sydney Miller
	Mike Wetzstein

STAFF	Amanda Davis, Chief Administrative Officer
-------	--

DELEGATES/PUBLIC	Sandra Stanway, Brooks Bulletin Tom McPhail, Resident
------------------	--

---

**1. CALL TO ORDER**

Mayor Morey called the meeting to order at 6:30 p.m.

**2. EXCUSED FROM MEETING**

- John Slomp

**3. ADOPTION OF AGENDA**

**TOB20/25** Moved by **COUNCILLOR MILLER** that the agenda is approved as amended with the addition of Old Business item 6.4 Protective Services Personnel Recreation Incentive Policy P-TOB72/006-25.

**CARRIED**

**4. ADOPTION OF MINUTES**

**4.1 Adoption of minutes from the regular meeting of February 10, 2025**

**TOB21/25** Moved by **COUNCILLOR WETZSTEIN** that the February 10, 2025 minutes are approved as presented.

**CARRIED**

**5. DELEGATIONS**

**5.1 Public Hearing – Land Use Bylaw Amendment 945/25**

A public hearing was called to order at 6:32 p.m.

CAO Davis presented Land Use Bylaw Amendment 945/25.

The floor was opened for questions. None were received.

The public hearing closed at 6:34 p.m.

**6. UNFINISHED BUSINESS**

**6.1 BUILD Bassano 2024 Development Projects**

**TOB22/25** Moved by **COUNCILLOR WETZSTEIN** to give second reading to Land Use Bylaw Amendment 945/25 as presented. **CARRIED**

**TOB23/25** Moved by **COUNCILLOR JONES** to give third reading to Land Use Bylaw Amendment 945/25. **CARRIED**

**6.2 Business License Bylaw 932/23 – Matrix Electrical Systems Ltd. – Violation Appeal**

**TOB24/25** Moved by **COUNCILLOR WETZSTEIN** that in response to the letter received from Matrix Electrical Systems Ltd. dated March 4, 2025 pertaining to fees charged in accordance with Business License Bylaw 932/23 for an unpaid annual business license by January 31, 2025, council agrees to waive the violation fee of \$75, but upholds s. 5.4 of the bylaw whereby the annual license fee is doubled to \$140.00. As such, invoice 20250057 shall be revised to total \$140.00. **CARRIED**

**6.3 Personnel Policy & Procedural Manual P-TOB12-002/21 – General Updates**

**TOB25/25** Moved by **COUNCILLOR JONES** that council approves the Personnel Policy & Prodecural Manual P-TOB12-002/21 updates as presented. **CARRIED**

**6.4 Protective Services Personnel Recreation Incentive Policy P-TOB72/006-25 - Draft**

**TOB26/25** Moved by **COUNCILLOR WETZSTEIN** that the Protective Services Personnel Recreation Incentive Policy P-TOB72/006-25 is approved as amended. **CARRIED**

**7. NEW BUSINESS**

None

**8. BOARD AND COMMITTEE REPORTS**

**8.1 – 8.6** Written board and committee reports were presented and discussed.

**TOB27/25** Moved by **COUNCILLOR MILLER** to accept the Board and Committee reports as attached to and forming parts of these minutes.

**CARRIED**

**9. CAO REPORTS**

**9.1 Operations Report**

A written CAO report was provided for the period ending February 28, 2025.

**TOB28/25** Moved **COUNCILLOR MILLER** that the Town of Bassano supports the request from the City of Brooks to join the Newell Regional Emergency Management Partnership (NREMP) upon receiving confirmation from other partner municipalities that they likewise agree. It is the view of the Town of Bassano that the City of Brooks covers the full costs to amend any existing agreement or plan to join the NREMP.

**CARRIED**

**TOB29/25** Moved **MAYOR MOREY** to table the discussion about a minimum tax until 2026.

**CARRIED**

**9.2 Financial Statements**

A financial statement for the month ending January 31, 2025 was presented.

**9.3 Cheque Listings**

A cheque listing for the month ending January 31, 2025 was presented.

**9.4 FCSS Report**

An FCSS Director's report for the month ending February 28, 2025 was presented.

**9.5 Recreation & Community Services Liaison Report**

None

**9.6 CPO Report**

A CPO report for the month ending February 28, 2025 was presented.

**9.7 RCMP Report**

A Bassano RCMP report for the month of February 2025 was presented.

**TOB30/25** Moved by **COUNCILLOR MILLER** that the CAO report for the period ending February 28, 2025 is approved as presented and discussed as attached to and forming parts of these minutes.

**CARRIED**

**10. CORRESPONDENCE**

**10.1-10.7** Items of correspondence were presented and discussed.

**TOB31/25** Moved by **COUNCILLOR MILLER** that the Town of Bassano declares April 6-12, 2025 as Resiliency Week.

**CARRIED**

**TOB32/25** Moved by **COUNCILLOR WETZSTEIN** to approve the list of correspondence and to file it as information.

**CARRIED**

**11. CLOSED SESSION**

**TOB33/25** Moved by **MAYOR MOREY** to enter a closed session at 7:13 p.m. to discuss legal Matters\_in accordance with the *Freedom of Information and Privacy Act (FOIP) Section 25 (1)(c)* with all persons excluded except Town Council and CAO Davis.

**CARRIED**

**TOB34/25** Moved by **MAYOR MOREY** to revert to a regular meeting at 7:24 p.m.

**CARRIED**

**TOB35/25** Moved by **COUNCILLOR MILLER** to accept the discussion regarding legal matters in the closed session as information.

**CARRIED**

**12. ROUND TABLE**

A round table discussion ensued.

**13. ADJOURNMENT**

**TOB36/25** Moved by **MAYOR MOREY** for adjournment of the regular council meeting of March 10, 2025 7:32 at p.m.

**CARRIED**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer