



**MINUTES OF THE REGULAR MEETING OF THE TOWN OF BASSANO  
HELD IN PERSON ON APRIL 14, 2025 IN THE COUNCIL CHAMBERS.**

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**ELECTED OFFICIALS**

MAYOR Irvin Morey  
DEPUTY MAYOR John Slomp  
COUNCILLORS Kevin Jones  
Sydney Miller  
Mike Wetzstein

STAFF Amanda Davis, Chief Administrative Officer  
Sydney Smith, Recreation & Community Services Liaison

DELEGATES/PUBLIC Sandra Stanway, Brooks Bulletin  
Mike Maguire, Resident

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**1. CALL TO ORDER**

Mayor Morey called the meeting to order at 6:31 p.m.

**2. EXCUSED FROM MEETING**

- Sydney Miller

**3. ADOPTION OF AGENDA**

**TOB37/25** Moved by **COUNCILLOR WETZSTEIN** that the agenda is approved as presented.

**CARRIED**

**4. ADOPTION OF MINUTES**

**4.1 Adoption of minutes from the regular meeting of March 10, 2025**

**TOB38/25** Moved by **COUNCILLOR WETZSTEIN** that the March 10, 2025 minutes are approved as presented.

**CARRIED**

**5. DELEGATIONS**

None

**6. UNFINISHED BUSINESS**

**6.1 BUILD Bassano 2024 Development Projects**

An update was provided on the BUILD Bassano 2024 Development Projects.

**6.2 801 – 5<sup>th</sup> Avenue – Building Options**

**TOB39/25** Moved by **COUNCILLOR JONES** that council directs administration to proceed with the following actions on 801 – 5<sup>th</sup> Avenue (Plan 751 0801; Block 1; Lot 1):

1. To prepare a plan for an immediate sale of the lands.
2. To engage Bev Tedford, Maxwell Realty for her commercial realtor services. Pending fair market terms are reached, to enter into a listing agreement for the property.
3. Where applicable, to obtain a formal appraisal of the property after engagements with the realtor.
4. To secure an extended lease with Alberta Health Services for the ambulance bay pursuant to their request.
5. To extend an invitation to Albera Health Services whereby the Town agrees to enter a Right of First Refusal on the sale of the property.

**CARRIED**

**6.3 2025 Final Budget and Tax Rate Bylaw 946/25 – Proposed**

**TOB40/25** Moved by **DEPUTY MAYOR SLOMP** that council gives first reading to Tax Rate Bylaw 946/25 as amended.

**CARRIED**

**TOB41/25** Moved by **COUNCILLOR WETZSTEIN** that council gives second reading to Tax Rate Bylaw 946/25.

**CARRIED**

**TOB42/25** Moved by **COUNCILLOR JONES** that council gives third reading of Tax Rate Bylaw 946/25.

**CARRIED UNANIMOUSLY**

**TOB43/25** Moved by **DEPUTY MAYOR SLOMP** that council gives third and final reading to Tax Rate Bylaw 946/25.

**CARRIED**

**TOB44/25** Moved by **COUNCILLOR WETZSTEIN** that in accordance with P-TOB66-005-23 Commercial Development Incentive Policy, council authorizes a municipal tax credit on Plan 151 1466, Block 1, Lot 2 (1002 – 2<sup>nd</sup> Avenue) as it pertains to development permit TOB-D-16-23 and TOB-D-15-24. The combined assessment (land and buildings) for the 2024 assessment year is \$1,362,500. The tax credit is applied based on the non-

residential mill rate for the 2025 tax year totalling \$16,317. The total municipal tax credit is now fully complete for this property equalling \$25,000.

**CARRIED**

**TOB45/25** Moved by **COUNCILLOR JONES** that in accordance with P-TOB66-005-23 Commercial Development Incentive Policy, council authorizes a municipal tax credit on Plan 3158AB, Block 9, Lots 18-19 (610 – 1<sup>st</sup> Avenue) as it pertains to development permit TOB-D-12-24. The combined assessment (land and buildings) for the 2024 assessment year is \$267,000. The tax credit is applied based on the non-residential mill rate for the 2025 tax year totalling \$4,190.

**CARRIED**

**TOB46/25** Moved by **COUNCILLOR WETZSTEIN** that in accordance with P-TOB66-005-23 Commercial Development Incentive Policy, council authorizes a municipal tax credit on Plan 3872T, Block 3, Lots 11-13 (438 – 1<sup>st</sup> Avenue) as it pertains to development permit TOB-D-13-24. The combined assessment (land and buildings) for the 2024 assessment year is \$242,000. The tax credit is applied based on the non-residential mill rate for the 2025 tax year totalling \$3,797.

**CARRIED**

**TOB47/25** Moved by **MAYOR MOREY** that council approves the 2025 Local Government Fiscal Framework Operating plan as presented:

<b>Total to Allocate for LGFF Operating Projects</b>	<b>\$</b>	<b>100,418</b>
<b>MSI/LGFF Operating</b>		
		<b>2025</b>
GWO #4 - (12) Professional Development	\$	22,000
GWO #4 - (12/32) Professional Development - Admin/PW Tickets	\$	3,000
GWO #3 - (32) Operating support for municipal services	\$	75,418
<b>Total:</b>	<b>\$</b>	<b>100,418</b>

**CARRIED**

**6.4 Small Town Smoke Down BBQ Competition Updates**

Sydney Smith entered the meeting at 7:18 p.m.

Smith provided an update on the 2025 Small Town Smoke Down BBQ Competition.

Smith departed the meeting at 7:40 p.m.

**7. NEW BUSINESS**

**7.1 9-1-1 Call Answer Services Agreement**

**TOB48/25** Moved by **COUNCILLOR WETZSTEIN** that the Bassano Town Council authorizes signatures on the 9-1-1 Call Answer Services Agreement with the City of Red Deer for a

five-year period, effective January 1, 2026, as presented and recommended by the Newell 9-1-1 Committee.

**CARRIED**

**7.2 2025 Municipal Election & Advance Vote**

**TOB49/25** Moved by **DEPUTY MAYOR SLOMP** for planning the 2025 municipal election in Bassano, and in accordance with the *Local Authorities Election Act*, council actions the following:

1. That Christine Petkau is appointed as the alternate returning officer.
2. That Secret Ballots are not provided for.
3. That an Advanced Vote is held on October 18, 2025 from 12:00 p.m. – 3:00 p.m. at Playfair Lodge.

**CARRIED**

**8. BOARD AND COMMITTEE REPORTS**

**8.1 – 8.6** Written board and committee reports were presented and discussed.

**TOB50/25** Moved by **DEPUTY MAYOR SLOMP** to accept the Board and Committee reports as attached to and forming parts of these minutes.

**CARRIED**

**9. CAO REPORTS**

**9.1 Operations Report**

A written CAO report was provided for the period ending February March 31, 2025.

**TOB51/25** Moved by **MAYOR MOREY** to satisfy directives under the Municipal Accountability Program that a motion be passed explicitly stating Amanda Davis is appointed as the Chief Administrative Officer for the Town of Bassano.

**CARRIED**

**TOB52/25** Moved by **COUNCILLOR WETZSTEIN** to satisfy directives under the Municipal Accountability Program that a motion be passed explicitly stating that regular and special council meetings are held at the Municipal Town Office located at 502 – 2<sup>nd</sup> Avenue in Bassano unless otherwise posted.

**CARRIED**

**TOB53/25** Moved by **DEPUTY MAYOR SLOMP** directing administration to prepare and issue a banking Request for Proposal for all relevant municipal needs before August 31, 2025

**CARRIED**

**TOB54/25** Moved by **MAYOR MOREY** that the Town of Bassano authorized the purchase of a retirement gift for Fire Chief Cory Cochrane not to exceed \$200.00.

**CARRIED**

**TOB55/25** Moved by **COUNCILLOR WETZSTEIN** directing administration to send a formal letter to Newell Regional Services Corporation seeking to change the terms of our agreement to refrain from adopting the City of Brooks bulk water rates in Bassano enabling us to adopt rates that align with the Town's business model. The recent rate increase, and projected rate increases by the City of Brooks has deterred some high-volume bulk users from purchasing water in Bassano which is counteractive to the Town's business model. The bulk water loading facility in Bassano was upgraded to support industrial usership because the town's distribution system does not have capacity to service demand. It is important that Bassano maintains the bulk water supply while respecting its regional partners and everyone's differing needs.

**CARRIED**

**9.2 Financial Statements**

A financial statement for the month ending February 28, 2025 was presented.

**9.3 Cheque Listings**

A cheque listing for the month ending February 28, 2025 was presented.

**9.4 FCSS Report**

An FCSS Director's report for the month ending March 31, 2025 was presented.

**9.5 Recreation & Community Services Liaison Report**

A Recreation & Community Services Liaison report for the month ending March 31, 2025 was presented.

**9.6 CPO Report**

A CPO report for the month ending March 31, 2025 was presented.

**9.7 RCMP Report**

A Bassano RCMP report for the month of March 2025 was presented.

**TOB56/25** Moved by **DEPUTY MAYOR SLOMP** that the CAO report for the period ending March 31, 2025 is approved as presented and discussed as attached to and forming parts of these minutes.

**CARRIED**

**10. CORRESPONDENCE**

**10.1-10.11** Items of correspondence were presented and discussed.

\_\_\_\_\_  
Mayor  
05/12/25

\_\_\_\_\_  
CAO  
05/12/25

**TOB57/25** Moved by **MAYOR MOREY** that the Town authorizes the Bassano Rodeo Committee to use public lands on June 20-22, 2025 to host a Professional Rodeo and Beer Gardens with the following conditions:

1. That liability insurance is obtained where applicable for the event.
2. That a designated area is established if a beer garden is to operate with proper security.
3. That no outdoor fires are permitted on public lands.
4. That the users are responsible for cleaning up the grounds after use.

**CARRIED**

**TOB58/25** Moved by **COUNCILLOR WETZSTEIN** that council declares May 12-18, 2025 as Nursing Week in Bassano.

**CARRIED**

Sydney Smith entered the meeting at 8:16 p.m.

**TOB59/25** Moved by **COUNCILLOR WETZSTEIN** that the Town authorizes the Bassano Battle of the Balls Organizing Committee to use public lands on July 11-13, 2025 to host various outdoor tournaments with the following conditions:

1. Liability insurance is obtained where applicable for the event;
2. That a designated area is established for the beer gardens to be operated with proper security;
3. That no outdoor fires are permitted on public lands;
4. That users adhere to the noise control limits established by bylaw;
5. That uses are responsible for cleaning up the grounds after use;
6. Prior to the event set-up all underground lines are located to prevent damage; and
7. A contingency of the approval requires that the organizing committee provide the Town with an approved user agreement between themselves and the Bassano Library pertaining to impacts and/or closure of the disc golf course.

**CARRIED**

Smith departed at 8:23 p.m.

**TOB60/25** Moved by **DEPUTY MAYOR SLOMP** to approve the list of correspondence and to file it as information.

**CARRIED**

#### **11. CLOSED SESSION**

None

#### **12. ROUND TABLE**

A round table discussion ensued.

#### **13. ADJOURNMENT**

**TOB61/25** Moved by **MAYOR MOREY** for adjournment of the regular council meeting of April 14, 2025 8:31 at p.m.

**CARRIED**

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Mayor

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Chief Administrative Officer

Unapproved