

---

**MINUTES OF THE REGULAR BASSANO FCSS ADVISORY BOARD MEETING HELD ON May 5 ,2025**

---

**ADVISORY BOARD MEMBERS**

- Tammie Hauck
- Christine Petkau
- Heather Basarab
- Alice Slomp
- Evelyn Jensen
- Kevin Jones
- Skye Chartrand
- Matt Kelly

**ADMINISTRATION**

- Amanda Barron, FCSS Director
- Amanda Davis, CAO

**1. CALL TO ORDER**

**CHAIR HAUCK** called the meeting to order at 4:03 p.m.

**2. ATTENDANCE AND REGRETS**

- Christine Petkau

**3. ADOPTION OF AGENDA**

**FCSS28/2025** Moved by **MEMBER CHARTRAND** that the May 5, 2025 agenda is approved as presented.

**CARRIED**

**4. MINUTES OF APRIL 7, 2025**

**FCSS29/2025** Moved by **MEMBER SLOMP** to approve the minutes of April 7, 2025 FCSS Advisory Board Meeting as presented.

**CARRIED**

**5. FINANCIAL SUMMARY**

**FCSS30/2025** Moved by **MEMBER KELLY** to approve the minutes of April 30, 2025 FCSS Advisory Board Meeting as presented.

**CARRIED**

**6. DIRECTOR'S REPORT**

**6.1 Director's Report – April 30, 2025**

**FCSS31/2025** Moved by **MEMBER JENSEN** that the FCSS Director to send a letter to Newell Further Education Council regarding the Canadian Volunteer Income Tax Program (CVIPT) after it was brought to the attention of the advisory board that the council plans to offer the program in 2026. The CVIPT program is currently offered by Bassano FCSS. It would not be desired to duplicate offerings and Bassano FCSS encourages the council to deliver the CVIPT service throughout the County of Newell which would broaden the offering.

**CARRIED**

Member Jones entered the meeting at 4:25 p.m.

**FCSS32/2025** Moved by **CHAIR HAUCK** that the FCSS Advisory Board ceases future planning for Women's Wellness Conference and redirects time towards other program offerings going forward.

**CARRIED**

**FCSS33/2025** Moved by **MEMBER BASARB** through email motion conducted April 23, 2025 that the FCSS Advisory Board hosts Coffee and Treats at Town Office celebrating volunteers with a budget of \$150 on April 29, 2025.

**CARRIED**

**FCSS34/2025** Moved by **MEMBER CHARTRAND** that the FCSS Directors report for the period ending April 30, 2025 is approved as presented and discussed.

**CARRIED**

**7. UNFINISHED BUSINESS**

**7.1 Cake Awards – Volunteer Appreciation**

**FCSS35/2025** Moved by **MEMBER BASARB** that the FCSS Advisory Board furthers the CAKE Awards process bringing a more structured approach to volunteer appreciation. The FCSS Director shall prepare a draft policy for consideration by the board. The draft policy shall include a process for identifying local volunteer groups and events where CAKE

awards can be distributed fairly to groups rather than through subjective decision making of individual persons.

**CARRIED**

## **8. NEW BUSINESS**

### **8.1 Connect and Cook**

**FCSS36/2025** Moved by **MEMBER JENSEN** that the FCSS Advisory Board expresses an interest in the Connect and Cook program offering. The FCSS Director shall prepare a detailed program offering for review and consideration at an upcoming meeting that includes program feasibility objectives (e.g. number of participants, costs, period, and terms).

**CARRIED**

### **8.2 Small Town Smoke Down Mental Health Awareness Carnival**

**FCSS37/2025** Moved by **MEMBER SLOMP** that the FCSS Advisory Board prepares the Mental Health Awareness Carnival at the Small Town Smoke Down in the Outdoor Sport Court from 3-5 p.m. on May 30, 2025 at no cost to participants. A budget of \$500 will be allocated for prize purchase from the food truck vendors at event.

**CARRIED**

### **8.3 Seniors Week**

**FCSS38/2025** Moved by **CHAIR HAUCK** that the FCSS Advisory Board prepares Wellness and Warmth Senior's Care Packages to be delivered to both the Playfair Lodge, and Pioneer Damsiters with packages for local hand delivery for Senior's Week in early June.

**CARRIED**

## **9. CORRESPONDENCE**

**FCSS39/2025** Moved by **CHAIR HAUCK** that the FCSS Advisory Board accepts the correspondence and files the item as information.

**CARRIED**

## **10. MEETING ADJOURNED**

**FCSS40/2025** Moved by **CHAIR HAUCK** for adjournment of the regular meeting at 6:01 p.m.

**CARRIED**

---

Chair Signature

---

Director Signature

Unapproved